


VES Business School
Agenda of IQAC Meeting
1st July 2023, (Saturday)
Time: 11 am

1. Reviewing component of curriculum and inclusion of remedial and tutorial sessions.
2. Process of MIP its review & evaluation
3. AACSB Eligibility application in upcoming cycle August 2023
4. Process heads for
 - a) Incubation & Ideation
 - b) Entrepreneurship & Start up
 - c) Consultancy
 - d) Social Innovation
5. Review of document control process




Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School





Dr. Sachin Deshmukh,
Chairman IQAC,
VES Business School


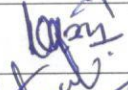
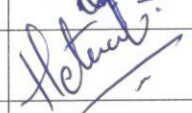

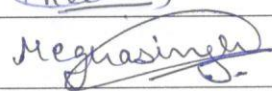
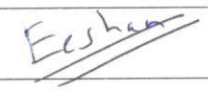


VES Business School

IQAC Meeting Attendance Sheet, Date : 1st July 2023

2022-23

Sr.No	Name	Designation	IQAC Designation	Attendance
1	Shri. Suresh Malkani	VES Trust Representative	President	
2	Shri. Rajesh Gehani	VES Trust Representative	Secretary	
3	Dr. Sachin Deshmukh	Director	Chairman	
4	Dr. Debjani Banerjee	Associate Dean Quality Assurance & Accreditation	Member Secretary IQAC	
5	Dr. Indranath Chatterjee	AICTE Representative	Member	
6	Dr. Sandeep Bhardwaj	Dean Academics	Member	
7	Dr. Brijesh Sharma	Associate Dean Academics & General Management	Core Member	
8	Dr. Pranjal Muley	Associate Dean BA	Core Member	
9	Dr. Snehal Chincholkar	Assistant Professor	Core Member	
10	Dr. Neerja Kashive	Head Research	Member	
11	Prof. Nikita Ramrakhiani	Assistant Professor	Core Member	
12	Dr. Pradip Kumar Mitra	Associate Dean, Accreditation and Member Secretary,	Invited Member	
13	Mr. Niraj Mishra	Social Contributor	Member	
14	Mr. Gautam Rangras	Alumni Representative	Member	
15	Mr. Sagar Ahuja	Alumni Representative	Member	
16	Mr. Anil Singh	Alumni Representative	Member	
17	Mrs. Neelam Dubey	Parent	Member	
18	Mr. Dinesh Narayan Dubey	Parent	Member	
19	Mr. Sanjay Biswas	Industry Representative	Member	
20	Ms. Divya Dixit	Industry Representative	Member	
21	Dr. Pramod Rajput	Industry Representative	Member	
22	Mr. Murali Raman	Industry Representative	Member	
23	Mr. Arpit Shrivastava	Industry Representative	Member	
24	Mr. Vijay Agrawal	Industry Representative	Member	
25	Mr. Sanjay Shrivastaava	Industry Representative	Member	
26	Mr. Manoj Das	Industry Representative	Member	

Sr.No	Name	Designation	IQAC Designation	Attendance
27	Mr. Nandkishor Narawade	Assistant Registrar	Member	
28	Mr. Rajesh Jamwal	Placement & Corporate Relations	Member	
29	Ms. Hetal Palan	Assistant Director - Branding, Marketing & Student Relations	Member	
30	Ms. Geeta Iyer	Head Librarian	Member	
31	Ms. Supriya Phatkare	Assistant Librarian	Member	
32	Ms. Megha Singh	Executive Accreditation & IQAC	Core Member	
33	Ms. Mahek Aggarwal	Student Representative PGDM Batch 2022-24	Member	
34	Mr. Deepshankar Buragohain	Student Representative PGDM Batch 2022-24	Member	
35	Ms. Garima Kapoor	Student Representative PGDM Batch 2022-24	Member	
36	Mr. Eeshan Bhattacharya	Student Representative PGDM Batch 2022-24	Member	

VES Business School
Minutes of IQAC Meeting
1st July 2023, (Saturday)
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1. Reviewing component of curriculum and inclusion of remedial and tutorial sessions.

Starting from 2023-24 batch onwards inclusion of remedial and tutorial classes was proposed by Director Dr. Sachin Deshmukh, he further proposed starting upcoming batch onwards we shall switch to semester system from current trimester system, as this will also help for matching global exchange and marking pattern in better way. Semester system will allow students with more preparation time. Also Sachin sir proposed to introduce specialisation from the very 1st semester itself.

Dean Academics, Dr. Sandeep Bhardwaj said this shall further be taken for discussion in upcoming Board of Studies, and the drafted changes in course shall be finalized accordingly.

2. Process of MIP its review & evaluation

It is observed once the students go for their MIP, and obtain placements, getting access to students becomes little challenging. There is a need for revamping the review & evaluation process to ensure and monitor students status. Dr. Debjani Banerjee suggested if we could establish a review schedule having added frequency to monitor the reviewed changes before final submissions will be helpful.

3. AACSB Eligibility application in upcoming cycle August 2023

The Eligibility application was previously shared for review with Ms. Amy Memon, Regional Head, South Asia, AACSB, and have started working on the inputs provided by her post review.

We plan to go for submission in the next cycle of September 2023.

4. Process heads for

- a) Incubation & Ideation
- b) Entrepreneurship & Start up
- c) Consultancy
- d) Social Innovation

5. Review of document control process

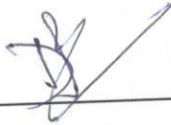
For the purpose of maintaining records, Dr. Sandeep Bhardwaj, dean academics has drafted a document control process docket.

Certain criterias were suggested to work for amendments by our Trustee

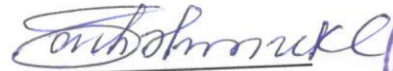
Mr. Rajesh Gehani, they are as below:

Criteria 3d (Storage and Distribution),

Criteria 5 (Document Numbering Scheme)



**Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School**



**Dr. Sachin Deshmukh,
Chairman IQAC,
VES Business School**



VES Business School
Action Taken Report of IQAC Meeting
1st July 2023, (Saturday)
Time: 11 am

1. Reviewing component of curriculum and inclusion of remedial and tutorial sessions.

In the Board of Studies (BOS) of different specialisations held in August 2023, semester based program is recommended over trimester based. The tutorial session will be done based on the performance in the Mid term exam. Remedial sessions will be conducted for students who fail in any subject. The remedial session will be scheduled after the end term marks are released and the students prepare for re-examination.

2. Process of MIP its review & evaluation

Based on the suggestions, revised MIP guidelines have been designed for students and faculty members. These guidelines have to be followed by faculty members and students for the upcoming MIP.

The key changes in the revised MIP guidelines comprise the following

- a. The faculty mentors will conduct weekly review meetings with their mentees to monitor their progress.
- b. Faculty mentors must prepare weekly reports of their mentees' progress and submit it to the exam department.

3. AACSB Eligibility application in upcoming cycle August 2023

The AACSB accreditation is in progress, and currently decided and agreed in the Planning & Advisory committee held on 6th Sept 2023, that the institute is not yet meeting the international research standards, also industry consultancy area are not yet strong enough, hence it is decided we shall wait for some time to consider submission of the eligibility application.

4. Process heads have been agreed and identified as below:

- a) Incubation & Ideation – Prof. Debjani Banerjee
- b) Entrepreneurship & Start up – Prof. Kshitija Pandey
- c) Social Innovation - Prof. Kshitija Pandey
- d) Consultancy – Prof. Hardeep Mundra

5. Review of document control process

Changes suggested have been incorporated for the identified criteria's 3d & 5. Document control process docket has been finalized by Dr. Sandeep Bhardwaj, dean academics.



**Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School**

**Dr. Sachin Deshmukh,
Chairman IQAC,
VES Business School**

