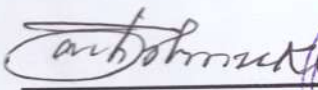





VES Business School
Agenda of IQAC Meeting
21st May 2022 (Saturday)
Time: 5pm

1. Green Audit of the institute discuss proposal.
2. Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other.
3. Internationalization of higher education. (Strategic internationalization plan, awareness session organized for faculty/students, internationalization project)
4. Collaborative quality initiatives with other institution.
5. Computer lab practice policy & Lab Manual.
6. Media Centre – Nodal Point for collecting & disseminating news & media links.
7. Minor change in VBS Mission statement, PEO Mapping.
8. Discussion on course outline.
9. Scholarship approved for both institute.
10. Teaching Associate & Research Associate


Dr. Sachin Deshmukh
Chairman IQAC,
VES Business School




Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School



VES Business School
IQAC Meeting Attendance Sheet
21-May-22

Sr.No	Name	VBS Designation	IQAC Designation	Attendance
1	Dr. Sachin Deshmukh	Director	Chairman	Present
2	Dr. Debjani Banerjee	Associate Dean Quality Assurance & Accreditation	Member Secretary IQAC	Present
3	Dr. Sandeep Bhardwaj	Dean Academics	Member	Present
4	Dr. Brijesh Sharma	Associate Dean General Management	Core Member	Present
5	Dr. Pranjal Muley	Associate Dean BA	Core Member	Absent
6	Dr. Neerja Kashive	Associate Dean Academics	Member	Present
7	Mr. Kishor Moghe	Social Contributor	Member	Absent
8	Mr. Rahul Amarnani	Alumni Representative	Member	Present
9	Ms. Anuradha Ray	Alumni Representative	Member	Absent
10	Mrs. Ranu Datta	Parent	Member	Absent
11	Mrs. Harsha Bhatia	Parent	Member	Absent
12	Mrs. Vinaya Naik	Parent	Member	Absent
13	Mr. Arpit Shrivastava	Industry Representative (Manager Risk Advisory Team of Ernst & Young)	Member	Absent
14	Mr. Vijay Agrawal	Industry Representative (Senior Group VP Motilal Oswal)	Member	Absent
15	Mr. Sanjay Shrivastaava	Industry Representative (MD- Muenzer Bharat Pvt Ltd)	Member	Present
16	Mr. Manoj Das	Industry Representative (Founder InventOn))	Member	Absent
17	Mr. Vivek Prabhu	Registrar	Member	Absent
18	Mr. Arun Saxena	Assistant Director Placement & Corporate Relations	Member	Present
19	Ms. Hetal Palan	Assistant Director - Branding, Marketing & Student Relations	Member	Absent
20	Ms. Geeta Iyer	Librarian	Member	Present
21	Ms. Megha Singh	Executive Accreditation & IQAC	Core Member	Present
22	Saniya Khan	Student Representative PGDM Batch 2020-22	Member	Absent
23	Deepesh Jain	Student Representative PGDM Batch 2020-22	Member	Absent
24	Janhavi Gupta	Student Representative PGDM Batch 2020-22	Member	Absent
25	Nikhil Desai	Student Representative PGDM Batch 2020-22	Member	Absent
26	Sayli Mohite	Student Representative PGDM Batch 2020-22	Member	Absent
27	Meet Patel	Student Representative PGDM Batch 2020-22	Member	Absent
28	Aakanksha Salunke	Student Representative PGDM Batch 2020-22	Member	Absent
29	Akhil Pillai	Student Representative PGDM Batch 2020-22	Member	Absent



DB
21/05/2022

VES BUSINESS SCHOOL
MINUTES OF IQAC MEETING
21 MAY 2022 (SATURDAY)
TIME: 5 PM TO 6 PM

1. Green Audit of the institute discuss proposal.

The National Assessment and Accreditation Council (NAAC) has made it mandatory for all Higher Educational Institutions to submit an annual Green Audit Report.

The Proposal received from Mr. Mahak Jain representative of EcoPro Environmental Services aims to analyze environmental practices within and outside of the concerned sites, which will have an impact on the eco-friendly ambience.

Dr. Debjani Banerjee mentioned the proposal has been sent to VES Trust office by Registrar Mr. Vivek Prabhu and decision is pending whether we will be going for the Trust level or individual Institute level audit. Decision is yet to be made

He explained below Stages of Green Audit

- Pre-Audit
- Plan the audit
- Select the audit team
- Schedule to audit the facility/institution
- Acquire background information and data Offsite as per the data provided by institution.
- Produce a final report of the observations and the inference with accuracy as per requirement of NAAC grading.

CHARGES

- Our charges for conducting and preparation Environmental Audit Report will be Rs.40000 (Forty Thousand only) + GST for the first year.
- 20% discount shall be provided if audit has to be done in next year also.
- 20% discount shall be provided if the audit has to be done separately for more than 1 institution in the same campus.



2. Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other.

Dr. Debjani Banerjee mentioned here individuals from diverse regions and socio economic backgrounds should be given with equal opportunities whose occupation ranges from root level farmers, labour class, househelp etc. Discussed the concept of Signal Shala, where our institute students can volunteer by taking some classes and other related event sessions.

Dr. Debjani Banerjee suggested that we can organize events to promote inclusiveness wherein the VES Deaf & Dumb School students can become a part once in 6 months or once in a year.

Director Dr. Sachin Deshmukh suggested we need to arrange activities encouraging inclusive environment for our faculty members who come from different cultural, regional, linguistic, communal socioeconomic and other background.

Dean Dr. Sandeep Bhardwaj suggested we can incorporate this cultural activity in "GLIMPSES" our college annual fest.

In addition Director Dr. Sachin Deshmukh mentioned AICTE proposal for participating in "Ek Bharat Shreshta Bharat Exchange Program" wherein 25 students from any other state will come to our institute and in exchange we have to send 25 student from our college to other state like wise. However the expenses are to be borned by the student themselves so this activity seems difficult considering our low student capacity of 360. Also the Academic calendar is not determined clearly hence rejected this year participation.

"Bharat Ko Jano Bharat Ko Pehchano " under this theme competitions among our students shall be conducted and documented either inhouse or state level student participation.

Another suggestion by Director was to include in "Literature Festival" or "BASIC" we can have a "Food Festival" or a "Music Festival".

Dean Dr. Sandeep Bhardwaj gave suggestion of organizing a "Film Club" wherein films of a particular region or state, language or culture can be shown twice in a month approx... accordingly schedule can be published.

Industry Representative Mr. Sanjay Shrivastaava suggested we celebrate 7 festivals which can be from different regions and all the students participate under such events celebrations.

Dr. Debjani Banerjee proposed the faculty Prof. Hiteshwari Jadeja for the committee member, since she has previous working experience in the same area, to which Director agreed and further mentioned this shall be a joint activity of VES Business School & VESIMSR.



3. Internationalization of higher education. (Strategic internationalization plan, awareness session organized for faculty/students, internationalization project)

Dean Dr. Sandeep Bhardwaj mentioned we have been successful in doing this on a small scale but every year we have been able to place atleast one or two students in Universities in Europe also there are projects that European Universities come up with so constantly looking for new updates if any.

Director Dr. Sachin Deshmukh had a meeting with Synergy University on Summer Exchange wherein Russian students shall come to our institute for SIP and similarly our students visit Russia in exchange program for SIP. Here two credit courses will be offered to the Russian students by us and by Russia to our students. This will include industry visit, cultural exchange and teaching of few subjects.

Dean Dr. Sandeep Bhardwaj pointed out the difficulty faced in evaluating the Credit system, because the subjects which the student studies in abroad are not related to what he has studies sometimes, and the credit system is also very different from what we follow, hence there is also difficulty faced during preparation of the marksheet etc..

Director suggested these areas need to be discussed prior to signing of the MOU, so we get a clarity of the subjects & credit system and such subjects can be mentioned as extra and be reflected as extra credit courses done outside countries and students need to clear our institute examination to eliminate any discrepancy in the marksheet, also allow student to take advantage of the same at the time of interviews. Same structure is followed by European Universities wherein even if the student is gone for Exchange program he needs to clear the local college exam as well.

4. Collaborative quality initiatives with other institution.

Dr. Debjani Banerjee suggested under Collaborative quality initiatives we may include the joint FDP, Workshops, Major events like seminars, Conferences. We can add this title in AQAR sheet online where faculty can fill in their external teaching activity record.

Dr. Debjani Banerjee mentioned since Prof. Pranjal Muley is going to Indore to take some classes of Analytics in institutes there so along with that institute we would be floating some certification courses or short term courses. Again Prof. Repak conducts Six Sigma program so if for that he includes other institutes who can join with us and we can have a joint quality partnership.

Director Dr. Sachin Deshmukh further added Prof. Ajay Kumar Gupta teaches in TISS which can also be included. Suggested to list down all such faculty name who are teaching outside universities so that we can say that there is an exchange of faculty members happening.



5. Computer lab practice policy & Lab Manual.

Dr. Debjani Banerjee mentioned this is the requirement of AQAR recently added, this policy and manual is not in place with us, and hence we need to prepare the same. Director Dr. Sachin Deshmukh suggested to prepare institute computer policy & suggested IQAC to go through it and discuss, post drafting the policy it can be finalized in discussion with both the Directors.

6. Media Centre – Nodal Point for collecting & disseminating news & media links.

Dr. Debjani Banerjee mentioned whatever activity we are doing at the institute level any event, program we communicate to our stakeholders though we are currently doing it through our website and social media platforms , but we can establish or give a name of Media centre.

At present the branding team is handling the similar activities so Dr. Sachin Deshmukh suggested the name be changed from Branding Department to “Media Centre”

7. Minor change in VBS Mission statement, PEO Mapping.

M2 & M4 are proposed for slight modification and approval through IQAC stakeholders

	Existing VBS Mission	Proposed Revised Mission
M1	To enhance knowledge, develop skills and shape attitude that will make our students leaders in their chosen field through application based teaching-learning.	To enhance knowledge, develop skills and shape attitude that will make our students leaders in their chosen field through application based teaching-learning.
M2	To be an institute of higher learning by providing for managerial, analytical and entrepreneurial skills required for building the present and future careers of the students.	<i>To be an institute of higher learning by providing for managerial, analytical and entrepreneurial skills as required by the industry needs.</i>
M3	To inculcate ethical values in the students by incorporating these principles as part of learning content.	To inculcate ethical values in the students by incorporating these principles as part of learning content.
M4	To be constantly updated about the needs of the industry and the society and updating the delivery based on such feedback.	<i>To promote research and innovation, enhancing analytical skills for better decision making through cutting edge technology to enhance analytical skill</i>



8. Scholarship approval for both institute.

Director Dr. Sachin Deshmukh mentioned in the GCM it was proposed for the scholarship to be given to 10 -10 students each And 5 – 5 students with total fees waiver from both the institute VESIMSR & VBS respectively, so Director suggested IQAC to prepare a draft of the minutes of the meeting and seek approval from trust for institute VESIMSR & VBS respectively for the same.



9. Requirement of Teaching Associate & Research Associate

Dr. Debjani Banerjee mentioned last time we had mentioned in the AQAR we will be appointing however it has not been done. Director Dr. Sachin Deshmukh mentioned we already have RA based on certain grants that we have received like for COVID Project we had three RA , faculty Dr Nisha Pandey has received some research funding and she also has a RA similar way.




The stamp is circular with a double border. The outer ring contains the text 'ACCREDITATION' at the top and 'QUALITY ASSURANCE CELL' at the bottom, separated by two stars. The inner circle contains the text 'VESBS' in the center.

Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School

The stamp is circular with a double border. The outer ring contains the text 'Vivekanand Education Society's Business School' at the top and 'Mumbai-74' at the bottom, separated by two stars. The inner circle contains the text 'Chembur' in the center.

Dr. Sachin Deshmukh,
Chairman IQAC,
VES Business School

VES BUSINESS SCHOOL
ACTION TAKEN REPORT OF IQAC MEETING
21 MAY 2022 (SATURDAY)
TIME: 5 PM TO 6 PM

1. Green Audit of the institute discuss proposal.

The proposal has been sent to VES Trust, approval awaited.

2. Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other.

Detail discussion has been done with Prof. Hiteswari Jadeja & she has been asked to work on the same.

3. Internationalization of higher education. (Strategic internationalization plan, awareness session organized for faculty/students, internationalization project)

MOU with Synergy University & ISCTE (Portugal University) is in progress, the institute will try to implement uniformity in the credit system.

4. Collaborative quality initiatives with other institution.

New heading has been included in the AQAR 2022-23

5. Computer lab practice policy & Lab Manual.

It is in progress & its details will be delivered before next quarterly IQAC meeting.

6. Media Centre – Nodal Point for collecting & disseminating news & media links.

Office of Branding Department is now newly named as "Media Centre". Yet we have to decide the name who will take charge of the nodal point.

7. Minor change in VBS Mission statement, PEO Mapping.

Revision of Mission statement would be discussed in the forthcoming faculty council meeting.



8. Scholarship approval for both institute.

Preparation of scholarship proposal is in process & will be completed very soon.

9. Requirement of Teaching Associate & Research Associate

So far as the grant has been received we already have the required no of Research Associate, any further Research Associate will be recruited on the basis of additional grant institute receives.



**Dr. Debjani Banerjee,
Member Secretary, IQAC,
VES Business School**



**Dr. Sachin Deshmukh,
Chairman IQAC,
VES Business School**